



**DIAMOND
TRUST
BANK**

**Account Opening Form
Joint Account / Minor Account**

Account Number:

Existing Base of Applicant:

Branch

Date:

Account Type

Account Name

Currency (Please ✓ tick where applicable) KES USD GBP Other (Specify)

Tell us about yourself Male Female **1st Applicant**

Name as per identification document

Nationality

ID/Passport No Passport Expiry Date

Date of Birth

How can we reach you?

Telephone No. Telephone No.2 (If applicable)

Email Address

Postal Address P.O.Box Postal Code

Town Country

Where do you live? (Plot/Building/Road/Street)

Town Country

Are you Employed Self employed Student Other

Name of institution

Designation

Physical address (if different from above)

Nature of business

Expected monthly income /

Deposit into account per month

Are you registered with any taxation authority? Yes No

If yes, list the countries along with the respective tax identification number(s)/ social security number(s)

Country PIN/TIN/SSN

Are you a citizen of any country other than Kenya? Yes No

If yes, indicate the name of the country

Next of Kin

Name (as per Identification document)

ID/Passport No Passport Expiry Date

Other (Specify) Tel no. Email address

Person who has been entrusted with a prominent public function in a country or jurisdiction

1. Are you a politically exposed person (PEP*)? Yes No

2. Are you associated with any politically exposed person Yes No

*PEP: Members of the cabinet; Senior executives of a state owned corporation; Political party official; Senior military officials and other members of the disciplined forces; members of judiciary, senior state officers, Senior officials of internal organizations; Senior public officials; Any immediate family member or close business associate of a person referred above.

Tell us about yourself

Male Female

2nd Applicant

Name as per identification document

Nationality

ID/Passport No Passport Expiry Date //

Date of Birth //

How can we reach you?

Telephone No. Telephone No.2 (If applicable)

Email Address

Postal Address Postal Code

P.O.Box

Town

Country

Where do you live? (Plot/Building/Road/Street)

Town

Country

Are you Employed Self employed Student Other

Name of institution

Designation

Physical address (if different from above)

Nature of business

Expected monthly income /

Deposit into account per month

Are you registered with any taxation authority? Yes No

If yes, list the countries along with the respective tax identification number(s)/ social security number(s)

Country PIN/TIN/SSN

Are you a citizen of any country other than Kenya? Yes No

If yes, indicate the name of the country

Next of Kin

Name (as per Identification document)

ID/Passport No Passport Expiry Date //

Other (Specify) Tel no. Email address

Person who has been entrusted with a prominent public function in a country or jurisdiction

1. Are you a politically exposed person (PEP*)? Yes No

2. Are you associated with any politically exposed person Yes No

*PEP: Members of the cabinet; Senior executives of a state owned corporation; Political party official; Senior military officials and other members of the disciplined forces; members of judiciary, senior state officers, Senior officials of internal organizations; Senior public officials; Any immediate family member or close business associate of a person referred above.

Tell us about yourself

Male Female

3rd Applicant

Name as per identification document

Nationality

ID/Passport No Passport Expiry Date //

Date of Birth //

How can we reach you?

Telephone No. Telephone No.2 (If applicable)

Email Address	
Postal Address	Postal Code
P.O.Box	
Town	Country
Where do you live? <i>(Plot/Building/Road/Street)</i>	
Town	Country

Are you *Employed* *Self employed* *Student* *Other*

Name of institution

Designation

Physical address *(if different from above)*

Nature of business

Expected monthly income /

Deposit into account per month

Are you registered with any taxation authority? *Yes* *No*

If yes, list the countries along with the respective tax identification number(s)/ social security number(s)

<i>Country</i>	<i>PIN/TIN/SSN</i>
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Are you a citizen of any country other than Kenya? *Yes* *No*

If yes, indicate the name of the country

Next of Kin

Name *(as per Identification document)*

ID/Passport No **Passport Expiry Date** / /

Other (Specify) **Tel no.** **Email address**

Person who has been entrusted with a prominent public function in a country or jurisdiction

1. Are you a politically exposed person (PEP*)? *Yes* *No*

2. Are you associated with any politically exposed person *Yes* *No*

**PEP: Members of the cabinet; Senior executives of a state owned corporation; Political party official; Senior military officials and other members of the disciplined forces; members of judiciary, senior state officers, Senior officials of internal organizations; Senior public officials; Any immediate family member or close business associate of a person referred above.*

Tell us about yourself *Male* *Female* **4th Applicant**

Name *as per identification document*

Nationality

ID/Passport No **Passport Expiry Date** / /

Date of Birth / /

How can we reach you?

Telephone No. **Telephone No.2 (If applicable)**

Email Address

Postal Address	Postal Code
P.O.Box	
Town	Country

Where do you live? *(Plot/Building/Road/Street)*

Town	Country
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Are you Employed Self employed Student Other

Name of institution

Designation

Physical address (if different from above)

Nature of business

Expected monthly income /

Deposit into account per month

Are you registered with any taxation authority? Yes No

If yes, list the countries along with the respective tax identification number(s)/ social security number(s)

Country PIN/TIN/SSN

Are you a citizen of any country other than Kenya? Yes No

If yes, indicate the name of the country

Next of Kin

Name (as per Identification document)

ID/Passport No Passport Expiry Date DD/MM/YYYY

Other (Specify) Tel no. Email address

Person who has been entrusted with a prominent public function in a country or jurisdiction

1. Are you a politically exposed person (PEP*)? Yes No

2. Are you associated with any politically exposed person Yes No

*PEP: Members of the cabinet; Senior executives of a state owned corporation; Political party official; Senior military officials and other members of the disciplined forces; members of judiciary, senior state officers, Senior officials of internal organizations; Senior public officials; Any immediate family member or close business associate of a person referred above.

Minor Details (for minor accounts) Master Miss

Name as per birth certificate

Date of Birth DD/MM/YYYY Birth Certificate No.

What account facilities would you like? (Please tick ✓ as applicable)

Cheque Book 25 Leaf 100 Leaf

Name to appear on your cheque book (as per identification document)

Grid for name on cheque book

Debit Card Daily Limit Shs 70,000 Other

Name to appear on your card (as per identification document)

1st Applicant Grid

2nd Applicant Grid

3rd Applicant Grid

4th Applicant Grid

Which branch would you like to collect your Cheque Books and/or Debit Cards?

E-Statements

Email address *1st Applicant* (if different from above)

I want to receive statements Daily Weekly Monthly

Email address *2nd Applicant* (if different from above)

I want to receive statements Daily Weekly Monthly

Email address *3rd Applicant* (if different from above)

I want to receive statements Daily Weekly Monthly

Email address *4th Applicant* (if different from above)

I want to receive statements Daily Weekly Monthly

Mobile Banking

Do you want to register for Mobile Banking Yes (please fill below) No

Mobile No. to register *1st Applicant*

I want the following notifications

Credit Alerts Weekly Balance Loan Instalment Due Overdrawn Account
 Daily Balance Monthly Balance

Notify me only of transactions above the value of

*Charges apply (please enquire for details)

Mobile No. to register *2nd Applicant*

I want the following notifications

Credit Alerts Weekly Balance Loan Instalment Due Overdrawn Account
 Daily Balance Monthly Balance

Notify me only of transactions above the value of

*Charges apply (please enquire for details)

Mobile No. to register *3rd Applicant*

I want the following notifications

Credit Alerts Weekly Balance Loan Instalment Due Overdrawn Account
 Daily Balance Monthly Balance

Notify me only of transactions above the value of

*Charges apply (please enquire for details)

Mobile No. to register *4th Applicant*

I want the following notifications

Credit Alerts Weekly Balance Loan Instalment Due Overdrawn Account
 Daily Balance Monthly Balance

Notify me only of transactions above the value of

*Charges apply (please enquire for details)

Signature mandate

Account Mandate / Signing Instructions *(Please ✓ tick as applicable)*

Singly *Jointly* *Either or Survivor* *Other (specify)*

This Account Opening Form incorporates and is subject to General Terms and Conditions as though they were set out in full in this application. The General Terms and Conditions can be accessed, read and printed from www.dtbk.dtbafrika.com

By signing this Account Opening Form, you acknowledge to have read and understood the General Terms and Conditions (as amended from time to time) and agree that the General Terms and Conditions apply to the above requested account service(s).

I/we have read and understood the Bank's General Terms and Conditions.

If you agree, the Bank may use and share relevant information about you, your transactions and your relationships with the DTB Group, to give you information about products, services and promotions available from members of the DTB Group and selected third parties which may interest you by post, telephone, electronic and other means. Each of such communication shall have an opt-out provision should you wish to discontinue further marketing communication. Please tick box below if you wish to receive such information:

I/we agree to receive information about products, services and promotions from the Bank.

Full Name
1st Applicant

ID/Passport No.

Signature

*Attach
passport size photo*

Date

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

Full Name
2nd Applicant

ID/Passport No.

Signature

*Attach
passport size photo*

Date

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

Full Name
3rd Applicant

ID/Passport No.

Signature

*Attach
passport size photo*

Date

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

Full Name
4th Applicant

ID/Passport No.

Signature

*Attach
passport size photo*

Date

D	D	/	M	M	/	Y	Y	Y	Y
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Privacy Notice

1. Overview

This section gives an overview of how we (Diamond Trust Bank Kenya Limited) collect and use Customer Information (as defined below). Further information on this Privacy Notice can be found on our Privacy Policy published on our website www.dtbk.dtbafrika.com or by contacting us on +(254) 719 031 000 or on dpo@dtbafrika.com. In this section:

 - a) "Connected Person" means any person or entity with whom a customer has a connection relevant to their relationship with us and whose information is received by us either directly or otherwise, in connection with the provision of services by us. Examples include the director(s) or shareholder(s) of a company account, guarantor, recipient of a payment, anyone who operates an account with a customer or anyone entitled to the money in an account.
 - b) "Customer Information" means the Personal Data and confidential information of a customer or that of a Connected Person and includes all the details that we hold or collect on a customer, directly or otherwise, the customer's transactions, financial information, interactions and dealings with the us and information collected through use of our website, cookies and electronic banking services.
 - c) "Personal Data" means any information relating to an individual from which they can be identified.
2. Collection of Your Personal Data
 - 2.1 We collect your Customer Information either directly from you or indirectly from other DTB Group companies, connected persons, credit reference agencies, public domains or when we generate it ourselves.
 - 2.2 You shall be responsible for informing the Bank in writing of any changes to your Customer Information provided to us promptly upon the change.
 - 2.3 If you provide us with Customer Information of another person, you will ensure that you have the consent of that other person to disclose their information.
3. Purpose of Collection
 - 3.1 We collect and processes Customer Information to, amongst others: meet our legal and regulatory obligations; enter into or perform a contract with you; for our legitimate business interest having regard to your rights and freedoms; or where you consent to it.
 - 3.2 We may not be able to provide the products or services requested if you fail to provide us with the Customer Information required and the collection and processing of the personal data by us is necessary for either: compliance with our legal obligations; or performance of a contract entered with you.
4. Processing of Customer Information
 - 4.1 We will process your Customer Information to:
 - a) make any enquiries considered necessary and appropriate for the purpose of evaluating this application;
 - b) verify your identity;
 - c) carry out you instructions;
 - d) improve our products and services;
 - e) meet our compliance obligations in respect to Laws, international guidance and internal policies or procedures;
 - f) perform financial crime risk management activities relating to the detection, investigation and prevention of financial crime.
 - g) collect any money owed to us;
 - h) perform credit checks and obtain or provide credit references;
 - i) enforce or defend our rights;
 - j) for our internal operational requirements including, for example, product development, insurance, audit and credit and risk management; and
 - k) offer any other products or services that we believe may benefit you unless you ask us not to.
 - 4.2 We may use automated systems to assist in making credit decisions as well as carrying out financial crime risk management activities. There will be human intervention in case of any adverse effects on you.
5. Sharing of your Information

We shall not without your prior consent, disclose any of your Customer Information to any other third party other than in the following circumstances:

 - a) to any regulator or tax authority as required by law;
 - b) pursuant to any orders of a competent court, tribunal or authority (including an authority investigating an offence);
 - c) to any credit reference bureau or credit reference agency, rating agency, insurer or insurance broker;
 - d) to our professional advisors, service providers or independent contractors, or agents of such parties, such as debt collection agencies, data processing firms and or correspondent banks, who are under a duty of confidentiality;
 - e) to our agents, associates or subsidiary companies (DTB Group) for the purpose of lending and/or with the aim of developing new products and improving services and benefits to you with the understanding that information will be kept confidential;
 - f) to anyone to whom we may transfer our rights to under this agreement; and
 - g) to anyone where we are legally or contractually compelled to or if it is in the public's interest to disclose such information.
6. Customer Rights

You have a right to, amongst others: access your Personal Data in our custody; object to or restrict the processing of your Personal Data; and correction and/or deletion of false or misleading Personal Data about you.
7. Information about Products, Services and Promotions

If you agree, we may use and share relevant information about you, your transactions and your relationships with the DTB Group, to give you information about products, services and promotions available from members of the DTB Group and selected third parties which may interest you by post, telephone, electronic and other means. Each of such communication shall have an opt-out provision should you wish to discontinue further marketing communication. Please tick box below if you wish to receive such information:

I have read and understood the Bank's Privacy Notice.

For bank use only

Account canvassed by

Signature

Account opened by

Account authorised by
Name

Signature

Additional comments